

August 27, 2001 Meeting Minutes

Attendees:

AACE – Nancy Sappington	ASCE - Chester Bender	IEEE – John Berard
AACE – John Rippere	ASM – Pat Mizik	IEEE – Dawn Van Dee
AFE – Mike Miller	ASME – Gary Golden	MSPE – Gary Martinette
AIChE – Bob Irvine	ASME – Rod Oathout	MSPE – Kevin Rohner
AIChE - Dilap Das	ECKC - Larry Schall	SAE – Hope Piuck
AIChE - John Buckner	Catchword Graphics – Chris Clark	SAME – Bob Skach
APWA – Jim Foil		

Meeting was held 8-27-01 at the Boulevard Brewery, 2501 Southwest Blvd, Kansas City MO. After dining on pizza and beer, an interesting and informative tour of the brewery was held. The meeting was formally called to order at 7:17 pm.

Secretary's Report: No report. May 21, 2001 minutes approved as emailed with agenda.

Treasurer's Report: *Bob Irvine indicated current balance is (8-11-01) \$15561.51. \$5780 in directory reserve and \$9781.51 in general fund. Two organizations paid their 2001 membership dues at the meeting.

Agenda Items

1. JEC Roster: Chris Clark of CATCHWORD GRAPHICS reported on the progress of publishing the JEC 2002 Roster. Currently, he has sold 50 advertisements. If he sells only 10 additional advertisement, he will match prior advertising results. Chris also reported that as long as member organizations submit information according to the contract schedule, he can have the roster published before Thanksgiving 2001.

The submittal organizational deadlines for the roster are as follows:

9-15-2001 – Submittal from each member organization names of five firms to contact for advertising. Chris will accept one confirmed advertisement sale in lieu of five names.

10-1-2001 – Submittal of properly formatted membership databases from each member organization. Chris is not contracted to clean up improperly formatted databases and will return any that are not properly formatted. Database submittal is to be in Excel file; instructions are on the JEC website.

10-1-2001 – Submittal of ½ page organization information. See prior rosters. Also see website for instructions.

2. JEC Future Goals: Pat Mizik reported he received only eight responses to the goals questionnaire. The four highest rated goals were discussed as follows:

School education programs – This was the number one priority. Member organizations discussed their student programs, if any. It was suggested member organization programs be put on the JEC website with contact information. . It was agreed member organizations report their school programs for inclusion on the JEC website. See the scholarship page for the type of information to be provided. Organizations are encouraged to discuss student programs in their organizations. Organizations should also report any contacts or programs they have developed with area school districts or universities. Volunteers are needed to run the program so reps are encouraged to recruit volunteers interested in serving on a school speakers bureau.

Maximum Fee for Large Organizations – Member organizations pay dues based on the membership of the organization. Reducing the dues of the larger organizations was discussed. The consensus of large organization reps was not to reduce dues at this time. The large organizations want results for their dues and progress is being made. Concentrate on getting the product (the roster) out, then discuss future dues.

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Boost Regular Meeting Attendance – Holding meetings at places like Boulevard Brewery are popular and will help attendance. Might have something to do with free beer. Continued JEC hosted regular meeting depend on the treasury.

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Re-establishment of the speakers bureau was discussed but a volunteer coordinator will be needed. Hope Piuck felt that evaluations forms from meeting speakers could not be posted on the web site, without the speakers approval.

3. One Year Dues Suspension: Pat Mizik raised the potential that dues be suspended for one year as long as the fund balance in the treasury is maintained at current or higher levels. If we aren't spending the money, why collect the dues. Treasurer Irvin commented that current expenditures exceed income and will continue to do so if member meetings costs are paid by the organizations rather than the representatives. Issue was tabled.
4. Presidents Dinner Meeting: The next meeting will be a Presidents meeting and is scheduled for September 24, 2001 at the Golden Ox. Social starts at 5:30pm. Dinner starts at 6:30 pm. One representative from each member organization (president or his/her designee) and officers of the JER are free. All others pay. Member org reps are asked to encourage their presidents to attend. A brief program on the progress of JEC will be provided.
5. Joint Meetings Planning: Member organizations were asked to encourage their organization presidents and program organizers to check the JEC website and Communicalendar to review opportunities for joint meetings.
6. Communicalender: 16 of 27 member organizations currently have program activities on Communicalender. Reps are reminded to reps to continue submitting events for the Communicalender. Encourage your members to check the JEC website. Also, anyone interested in sponsoring the website should contact the webmaster. Sponsor contributions are tax deductible. **WEB master: Mike Miller , AFE, e mail home, gmiller3@kc.rr.com, 913 573 9375.**

New Business

A suggestion was made to invite the president of the Design/Build Institute of America local chapter to participate in JEC.

Old Business

None

The meeting was adjourned at 8:07 pm.

Next Meetings– September 24, 2001 at Golden Ox, Presidents Dinner

October 22 (4th Monday) at Waid's (103rd & State Line)

Submitted by:

Jim Foil, APWA Rep

Pat Mizik, ASM Int'l Rep & JEC President

President's Postscript Meeting Notes:

1. President's Dinner:

Please make sure that we have your updated Presidents in the attached list. We need to invite the correct person. Probably need to invite Chris Clark again to speak to Presidents. Comments???

Chester Bender will need to be at this meeting since he has organized it. JEC to cover his tab, since he has worked in the function as a JEC Board Director.

2. School Visiting speaker's program

JEC Orgs need to gather info within next two months at regular meetings etc. Please add notes in regular meeting flyers / announcements soliciting volunteers.

Fixed programs seem to be provided by:

- ASCE (bridge program),
- SAE (Wheels in Motion),
- KSPE/ MSPE (discover-E)...

Forward this information to myself or Mike Miller.

pat.mizik@hbpus.haldex.com / gmler3@kc.rr.com

Volunteers need to state: **All information should be suitable for web posting.**

- *Name*
- *Type of program* – Informal at request of teacher / Formal – fixed programs
- *Contact info* (email, phone, fax, etc.)
- *Expertise*
- *Any Geographic or time limitations*

If numerous volunteers are available from any one given member organization, then we may want to list only that organizations coordinator instead of all the individuals.

3. Future meetings

We will discuss the school visiting speakers program at the Sept. President's Dinner.

If this information gathering process and the Directory progress is well within hand, during the Oct. regular meeting then a November meeting may be eliminated, unless others feel the need for a meeting. Generally the November meeting is used to announce the slate of officers to be voted on in December, but this can be done via email. Nominations from the floor will be taken at the December meeting prior to the elections.

Current officers need to let me or the nominating committee know of their intentions for 2002.

4. 2002 officers:

I will begin my search for 3 nominating committee members in October. If interested in serving on that committee, without committing yourself to an officer position in 2002, please let me know. Non-returning current officers are generally considered for this committee. Generally the November meeting is used to announce the slate of officers to be voted on in December, but this can be done via email. Nominations from the floor will be taken at the December meeting prior to the elections. Traditionally, the JEC president has held the position for 2 years. That is my current intent. I would also like to get a 2 year commitment for the 2002 treasurer as well.

5. Associate Member classification. We ran out of time Monday, but I will bring this topic up at the President's Dinner and at the October meeting. Perhaps by adding school teachers or coordinators, then someone will volunteer to head up the Visiting Engineers Speaker program.

6. Information Updates: I am not sure if I have recorded all officers changes since the summer elections. Please review the current listing attached and update any missing information. I will forward this information to Mike Miller, so the web page can be updated as well. Note the treasurer info is needed for dues collection next spring. Bob Irvine has already said he will not return as treasurer, so the list needs to be updated for timely dues payments. Updated Scholarship Contact information will be posted on the web scholarship page also. Please review your current scholarship info on the web at <http://www.jec-kc.com/earlsfile/scholarships.html>