

## REGULAR MEETING MINUTES

### JOINT ENGINEERING COUNCIL OF KANSAS CITY

JANUARY 26, 2004

Meeting Location: Hayward's BBQ, Overland Park, Kansas

Meeting Convened at 6:44 PM

#### Attendees:

<u>Name</u>	<u>Organizations Represented</u>	<u>JEC Office</u>
Pat Mizik	ASM International	President
Jim Foil	APWA	Director
Chester Bender	ASCE & CSI	Treasurer
David Howe	MSPE & E-Club	
Tom James	ASQ	
Chris Sturgis	ASPE	
John Buckner	AIChE	

Note: Weather conditions were poor with snow and cold temperatures.

**Secretaries Report:** NO REPORT

**Treasurer's Report:** Chester Bender presented the attached Treasurer's Report dated January 26, 2004. Membership dues for 2003 has now been received from all 25 member organizations. The \$500 directory fee has also been received from the directory publisher. Total funds available to JEC are \$11,370.16. Revenues for 2003 exceeded expenditures by \$262.06.

**President's Report:** Pat Mizik presented the following items:

**Directory:** Directories have been published and mailed. Pat has a supply of extra copies. Contact him if you need any. There was a problem with the ASQ database. Some information for the ASQ members printed in the directory is incorrect. *Post meeting note- Subsequent investigation showed that the fault was not the publisher's.*

**Web-Page:** Schedule is to have the new web-page in service by March 15th. Need to set-up a meeting with the JEC member organizations to demonstrate and provide training in use of the new web-page. Member organizations will be responsible for designating someone to add their information to the web-page and keep it current. Web-page will include Adobe software to allow use of pdf files.

**UMKC Middle School Design Build Competition:** JEC will donate \$1000 to the competition. In return all member organizations will be provided with booth space at the competition. Organizations that provide a booth are asked to provide a 20-minute demonstration every 30 minutes from 8:30 to 12:00. Additional volunteers are needed to help with judging and coordination. Member organizations that will be providing a booth need to advise Pat Mizik ASAP.

**Director's Report:** Jim Foil is arranging an April luncheon meeting with Annabeth Surbaugh as the guest speaker. Tentative date is for the week of April 19<sup>th</sup>.

**2004 Budget:** Chester Bender presented the attached proposed budget for 2004. The budget was prepared with input from Pat Mizik. Proposed revenues have been reduced to reflect lower membership numbers in the JEC member organizations. Costs for development of the new web-site are included in the proposed budget. As shown in the budget, 2004 expenditures are projected to exceed 2004 revenues by \$1030. Available funds as of January 26, 2004 are \$11,370.16. David Howe motioned to accept the budget as presented. The motion was seconded and passed unanimously by those in attendance.

**SERVE Activities:** Pat Mizik advised that someone is needed to chair the SERVE committee and revitalize it with the school districts. SERVE activities have not moved along since Sharon Lappin resigned when she moved to Florida.

**Next Meetings:**

**DATE:** MONDAY, FEBRUARY 23, 2004  
**TIME:** 5:30 TO 6:30  
**LOCATION:** Hayward's Pit BBQ

*(Note this meeting may be cancelled if the details regarding the MSDB competition are already determined.)*

The March meeting is tentatively set for web site training and meeting information submittals.

**LOCATION:** BURNS & MCDONNELL  
9400 Ward Parkway  
Kansas City, Missouri

**REFRESHMENTS:** JEC will provide pizza and soft drinks

This meeting will be used to demonstrate use of the new JEC web-site. Jim Foil is arranging for use of a training room at Burns & McDonnell equipped with multiple computers to allow JEC members to access the web-site. It is important that each member organization send at least one person to this meeting.

Meeting Adjourned at 6:45PM

Minutes prepared by: Chester Bender  
JEC Treasurer